

POSITION DESCRIPTION

INCUMBENT: Vacant

OFFICIAL TITLE/TITLE CODE: Mid-Level/1180

POSITION NUMBER: 067559

APPOINTMENT STATUS: Administrative Professional;
Permanent; 1.0 FTE 9 month academic
appointment

ORGANIZATION and LOCATION: Health & Wellness Services

BASIC FUNCTION: Health & Wellness (HWS) mid-level practitioner provides women's health care for WSU students. This practice requires competence in general medicine, gynecology, infectious disease including STDs, general psycho-social medicine and, as applicable, women's health using current standards of care. Referring out when appropriate; local and regional specialists are available for referral as needed.

SUPERVISOR: Dennis Garcia, Senior Associate Director

SUPERVISORY RESPONSIBILITIES: None.

DUTIES AND RESPONSIBILITIES (E) = ESSENTIAL FUNCTIONS

1) Patient Medical Care (65%) E

- Provides medical evaluation, diagnosis and treatment of illnesses by appointment including providing treatment for sexually transmitted infections and other women's health issues.
- Works with other HWS health care providers, providing assistance and second opinions when requested.
- Works cooperatively with other members of the HWS Staff.
- Perform special procedures such as colposcopy and Implanon or IUD insertion and removal.
- Participate in ongoing continuing medical education with regards to current contraception technology staying up-to-date with new technologies.
- Dispense and prescribe birth control as appropriate.

- Screen as necessary for behavioral health issues and refer as appropriate. Patients needing counseling may be referred to WSU Counseling Services, to psychiatric services within Health & Wellness Services or to other community mental health professionals. In all interactions preventive care, patient education and cost effective practice styles are valued.
- Complete thorough charting using electronic medical record for each patient visit.

2) Education (30%) E

- Provide direct patient care education and promote wellbeing.
- Provide direct patient education specifically for women's health issues and family planning.
- Provide direct patient education related to sexually transmitted infections and contraception counseling.
- Be a resource for patients and other health care providers with regard to contraception technology.
- Participate in ongoing continuing medical education.
- Attend monthly meetings with health care provider staff.
- Provide outreach education to students as appropriate.

3) Other (5%)

- All health care providers are expected to participate in HWS committees.
- A number of opportunities exist for outreach education of students, for precepting pre-medical students and first year medical students, and for research.

Mental Requirements

Ability to reason logically and make sound decisions, to consider alternative and diverse perspectives, to communicate effectively both orally and in writing, to remain poised under all circumstances, and to interact effectively with people in a positive manner that engenders confidence and trust.

Work Conditions and Physical Requirements

Work is performed in a medical clinical environment. Must have the ability to assist with patient transfer and transport.

MINIMUM QUALIFICATIONS

- Possession of a Washington State ARNP license to practice medicine with prescriptive authority at time of employment
- Two years' relevant clinical experience including demonstrated skills and training in women's health care, family planning, and all birth control and sexually transmitted disease infection screening and treatment.
- Must be comfortable dispensing birth control.

PREFERRED QUALIFICATIONS

- College health experience
- SANE trained
- Experience performing procedures including colposcopy, Implanon and IUD removal and insertion.

SIGNATURES:

The position description reflects Washington State University's best effort to describe the essential functions and qualifications of the position. This document is not intended to exclude an opportunity for modifications consistent with providing reasonable accommodation. This is not intended to be a contract. Your signature indicates you have read this position description and understand the essential functions and qualifications of the position.

Employee Date _____

Supervisor Date _____